Transport Policy

Rationale

The parents and staff of Sandringham East Primary School consider the safety of students to be paramount. The school community supports a transport policy that:

- Minimises the risks to students when travelling on any school outing
- Operates within the framework of the law and guidance from the Department of Education and Early Childhood Development.

Aims

- To minimise the risk to students when travelling on any school outing.
- To comply with the law and any guidelines provided by the Department of Education and Early Childhood Development.

Implementation

- Only buses fitted with regulation lap/sash safety belts will be used to transport students in all levels Foundation to level 6.
- Only buses fitted with regulation lap/sash safety belts will be used for transport outside the Melbourne Metropolitan area.
- For all trips, the school will book sufficient buses to provide seating for each student.
- Students under the age of 7 can only sit in the front seat if all other seating on the bus is occupied by students under age 7. Students aged 7 and over will not sit in the front seat of a bus unless provided with, and wearing, a lap/sash seat belt.
- Students can be transported in private cars in exceptional circumstances with the approval of the Principal or delegate and the formal approval of parents. Students under the age of 7 years being transported in private cars must use a forward-facing child restraint with inbuilt harness OR a booster seat and be restrained by a seat belt.
- In emergency situations it may be necessary to depart from these guidelines. This can occur with approval from the Principal or delegate and provided all relevant laws are adhered to.

Evaluation

This policy will be reviewed as part of the school's review cycle unless an issue arises which requires review.

This policy was ratified by School Council – June 2015